



BMS COLLEGE OF ENGINEERING, BANGALORE-19
(Autonomous College under VTU)

MINUTES OF THE PRELIMINARY MEETING OF THE **INTERNAL QUALITY ASSURANCE CELL (IQAC)** HELD ON 28.02.2014 AT 12.00 NOON IN THE CHAMBERS OF THE PRINCIPAL.

MEMBERS PRESENT

1. Dr.K.Mallikharjuna Babu
Principal
2. Dr.G.N.Sekhar
Vice-Principal
3. Dr.Ravishankar Deekshit
Dean (Academics)
4. Dr.V.C.Aralimatti
COE
5. Sri.Arun Bhandarkar
Deputy Director (Admn), BMSET
6. Dr.K.R.Suresh
Director - IQAC

At the outset, the Principal extended a cordial welcome to the members

Preamble

BMSCE has been accredited by National Assessment & Accreditation Council [NAAC] with CGPA of 3.41 on four point scale at 'A' grade valid upto January 04, 2018.

The NAAC Peer team in its final report had desired that BMSCE should have an Internal Quality Assurance Cell (IQAC) for quality assurance and continuous improvement. The NAAC has also proposed that every accredited institution should establish an IQAC as a post accreditation quality sustenance measure.

During October 2013, the NAAC has notified a revised guideline of IQAC and submission of Annual Quality Assurance Report (AQAR). As per the revised guidelines, the institutions need to submit yearly the Annual Quality Assurance Report (AQAR) to NAAC.

A functional Internal Quality Assurance Cell (IQAC) and timely submission of Annual Quality Assurance Reports (AQARs) are the Minimum Institutional Requirements (MIR) to volunteer for second, third or subsequent cycle's accreditation.

In view of the above facts, it was proposed to create an Internal Quality Assurance Cell (IQAC) to meet the following objectives:

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

The prescribed composition of the IQAC is as follows:

SNO	Composition
1	Chairperson: Head of the Institution
2	A few senior administrative officers
3	Three to eight teachers
4	One member from the Management
5	One/two nominees from local society, Students and Alumni
6	One/two nominees from Employers /Industrialists/stakeholders
7	One of the senior teachers as the Director of the IQAC

The period of nomination shall be for a period of two years. The IQAC should meet at least once in every quarter.

As per the above composition, an IQAC with the following members were approved by the Chairman, BOG on 11.02.2014:

SNO	Composition
1	Chairperson: Dr.K.Mallikharjuna Babu, Principal
2	A few senior administrative officers Dr.G.N.Sekhar, Vice-Principal Dr.Ravishankar Deekshit, Dean Academic Dr.V.C.Aralimatti, Controller of Examinations
3	Three to eight teachers (To be identified/nominated by the Principal)
4	One member from the Management Mr.Bhandarkar, Deputy Director, BMSET
5	One/two nominees from local society, Students and Alumni (To be identified/nominated by the Principal)
6	One/two nominees from Employers /Industrialists/stakeholders (To be identified/nominated by the Principal)
7	One of the senior teachers as Director of the IQAC Dr.K.R.Suresh, Professor, Dept. of CE

The members welcomed the move to have BMSCE-IQAC and hoped that this would further promote the objective of the Institution i.e. to enhance the progressive performance of academic, administrative and financial tasks.

The members then deliberated in detail on the other nominees as per NAAC guidelines. After detailed deliberations the following composition were arrived at:

The composition of the Committee is as under:

1. Dr.K.Mallikharjuna Babu Principal (Chairperson)
2. Dr.G.N.Sekhar, Vice-Principal (Member)
3. Dr.Ravishankar Deekshit, Dean, Academic (Member)
4. Dr.N.Chowdappa, Librarian (Member)
5. Dr.B.V.Ravishankar, Dean, First Year-B.E (Member)
6. Dr.V.C.Aralimatti, COE (Member)
7. Dr.Pranesha, HOD-PHY (Member)
8. Sri.H.K.Rangavittal Faculty-ME (Member)
9. Smt.G.Poornima Faculty-EC (Member)
10. Dr.Chethan A Nayak Faculty-CH (Member)
11. Dr.S.Manoharan Faculty-MBA (Member)
12. Dr.M.N.Shobha Faculty-AT (Member)
13. Dr.K.R.Radhika Faculty-ISE (Member)
14. Sri.Arun Bhandarkar, Deputy Director, BMSET (Member)
15. Dr.K.R.Suresh Faculty-CV (Director)

The Chairperson and & Director, IQAC were authorised to make nominations from members of society, Students and Alumni, Employers /Industrialists/stakeholders.

The Committee desired that with the complete co-operation and supports of all the stakeholders the BMSCE-IQAC would achieve its desired objectives.

The meeting concluded with thanks to the Chair.


Director
IQAC


Chairperson
IQAC